



Minutes
October 20, 2020
Video - Conference
Board Meeting

The Chairman opened the Video-Conference Board Meeting at 3:00 p.m. on Tuesday, October 20, 2020 at Collier County Housing Authority, 1800 Farm Worker Way, Immokalee, Florida 34142.

Commissioners Present:

Randy Cash
David Genson
Jay Roth

Others Present:

Oscar Hentschel
Leticia V. Skipper

Kenneth K. Thompson
Angela Wheeler-Edison

Brian Miller-National Development Corp. of America, Inc.
John Raymond
Rick Miller

APPROVAL OF AGENDA:

A motion was made to approve the agenda by Commissioner Genson. Seconded by Commissioner Roth. A vote was taken and passed unanimously.

APPROVAL OF THE MINUTES:

A motion was made to approve the August 18, 2020 Board Meeting minutes by Commissioner Roth. Seconded by Commissioner Genson. A vote was taken and passed unanimously.

A motion was made to approve the August 18, 2020 CCHA Land Inc. minutes by Commissioner Genson. Seconded by Commissioner Roth. A vote was taken and passed unanimously.

Presentation by National Development Corp. of America, Inc.:

Brian Miller made a presentation to the Board explaining how his company applied for various tax credits for building low to moderate income housing. The company was asking for the Agency to partner to help secure the application process. There was discussion by the Board. A motion was made by Commissioner Roth. Seconded by Commissioner Genson. A vote was taken and passed unanimously.

Financial Report:

The Executive Director presented financial reports for the Month of July and August 2020. A motion was made to approve financial reports for the Month of July and August 2020 by Commissioner Roth. Seconded by Commissioner Genson. A vote was taken and passed unanimously.

Executive Director's Report:

The Executive Director gave his reports that covered the Month of August and September 2020.

Legal Update:

Legal Counsel stated an MOU between National Development Corp. of America, Inc .and the Agency had been prepared. There were (2) two LLC's entities which had been established to facilitate the application process.

Old Business:

The Executive Director's Annual Evaluation was tabled until the next Board Meeting.

New Business:

A motion was made by Commissioner Genson to approve Resolution 20-10-01 CCHA's Participation in the Section 8 Program by Commissioner Roth. Seconded by Commissioner Genson. A vote was taken and passed unanimously.

A motion was made by Commissioner Roth to approve the Resolution 20-10-02 Authorization for Voiding and Writing off Checks on Various Banking Accounts. Seconded by Commissioner Genson. A vote was taken and passed unanimously.

A motion was made by Commissioner Genson for approval of Resolution 20-10-03 Ratification for the purchase of a Section 8 vehicle. Seconded by Commissioner Roth. A vote was taken and passed unanimously.

Public Comment:

None

Announcements:

None

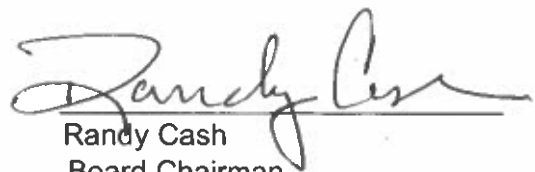
ADJOURNMENT:

The meeting adjourned at 3:55 p.m.

Attest:





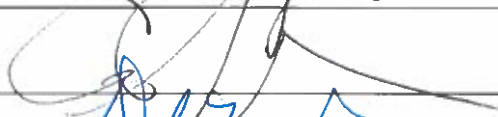

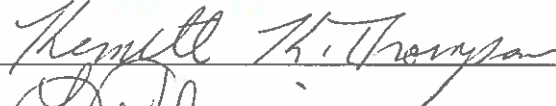


Oscar Hentschel
Secretary-Treasurer



Randy Cash
Board Chairman

Sign-In Sheet
Collier County Housing Authority
Video Conference
Board Meeting
October 20, 2020
3:00 P.M.

Sign Name

1. 
2. 
3. 
4. 
5. 
6. 
7. 
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

20-10-01

**Authorization to Increase and/or Renew the
Collier County Housing Authority's Participation
in the Section 8 Program**

Whereas, the Collier County Housing Authority has determined that a tremendous need for affordable housing for very low to moderate income families exist in Collier County; and

Whereas, the U.S. Department of Housing and Urban Development (HUD), funds several programs that provide rental assistance in various forms to very low to moderate income families under the Section 8 Program; and

Whereas, from time to time HUD will publish a Notice of Funding Availability (NOFA), for the various programs its sponsors under the Section 8 Program; and

Whereas, HUD from time to time will renew the existing vouchers or make new vouchers available; and

Whereas, the Collier County Housing Authority, in accordance with Chapter 421 of the Florida Statutes is the local public body politic and corporate that is the Public Housing Agency in Collier County.

Now Therefore Be It Resolved, that the Board of Commissioners of the Collier County Housing Authority authorizes and instructs the Executive Director/Secretary/Treasurer to sign and execute any applications and/or supporting documents necessary to the application process for the Authority's increased or renewed participation in the Section 8 Programs of HUD.

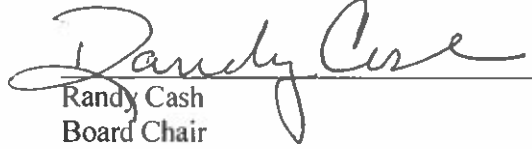
Be It Further Resolved, that any changes that need to be made to the administrative plan or certifications and/or assertions necessary to the application process may be executed by the Executive Director on behalf of the Authority.

Resolved this 20th day of October 2020.

ATTEST:



Oscar Hentschel
Executive Director/Secretary-Treasurer



Randy Cash
Board Chair

20-10-02

**Resolution for Voiding
and writing off Checks written on various Banking Accounts**

Whereas, the Collier County Housing Authority with its various accounts, prepares an enormous amount of checks per year; and

Whereas, each year a number of checks are voided by CCHA or are released and not presented to CCHA banks for payment; and

Whereas, appropriate accounting procedures are required to be implemented to account for the proper time frame of voiding and writing off outstanding checks; and

Now Therefore Be It Resolved, that the Board of Commissioners of the Collier County Housing Authority authorizes and instructs the Executive Director to insure that:

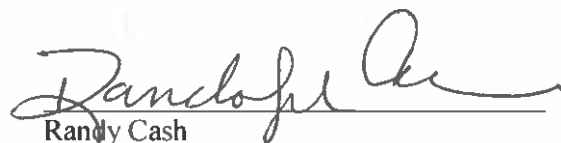
Outstanding checks on various CCHA accounts written, and or not presented to CCHA banks, are hereby declared after 90 days not to be paid, voided and written off by CCHA's Fee Accountant.

Resolved this 20th day of October 2020.

ATTEST:



Oscar Hentschel
Executive Director/Secretary-Treasurer



Randy Cash
Board Chair

20-10-03

**Ratification for the
Acquisition of a New Section 8 Vehicle**

Whereas, the Collier County Housing Authority is responsible for ensuring that the Director of Housing has the capacity to be able to carry out their responsibilities as it relates to the Section 8 Program; and

Whereas, the distance between the main office and the Section 8 office is 45 miles; and

Whereas, part of the Director of Housing position requires he/she to be on call 24 hours a day to perform duties at any time, which includes extensive traveling all throughout local and surrounding Counties; and

Whereas, the existing vehicle that the Housing Authority owns has been in service for 7 years and has reached a point where it should be used for lighter wear; and

Whereas, the Section 8 Program has Cares Act COVID-19 administrative fees allowed by HUD per PIH Notice 2020-08 for program operations that it could utilize; and

Whereas, bids were solicited, and O'Brien Automotive of Florida provided the lowest quote for a 2020 Mazda CX that is suitable for our needs; and

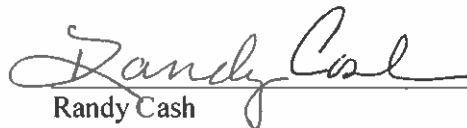
Now Therefore Be It Resolved, that the Collier County Housing Authority Board of Commissioners does hereby authorize the Executive Director to use Section 8 COVID-19 Cares Act funding to purchase a vehicle for the Section 8 Program at a cost not to exceed \$23,909.85.

Resolved this 20th day of October 2020.

ATTEST:



Oscar Hertschel
Executive Director/Secretary-Treasurer



Randy Cash
Board Chair